



MINUTES

Thursday, August 28th, 2008
CONFERENCE CALL – 4:30 PM

In attendance: John Nicholson, Marty Barnes, Jeff Mullaney, Keith Wentworth, Bob Fiset, & Katie Bomersbach. *Called to order at 4:36 P.M.*

MEETING MINUTES REVIEW: John made a motion to accept the minutes from June 11th. Keith seconded the motion.

FINANCIAL REPORT: John

BUSINESS TO DISCUSS:

1. **Display Board: Ray / John**
 - \$1500 budget and John and Ray should select company.
 - Complete for September 18th meeting?
 - Keith and Ray working on pictures?

ACTION:

- John to call Ray to find out what's going on with display board
- All board members to pitch in to find some "action shots" of steel erection, and send to Ray.

2. **September 18th Chapter Meeting – Woburn Select Holiday Inn: Ray / Katie**

- Woburn Holiday and the original cancel fee has been turned in as deposit and accepted.
- Flyer has been sent to our list
- Architect / Designers list from board members is due.
- Review any other details

ACTION:

- Katie to send out another mailing first and second week of September.
- Everyone from the board to throw in 3-4 architects names to add to mailing – next week.
- MBCEA-NEC to pay for Scott's stay and ride to Woburn.

3. **November 20th Training Meeting - Morin Corporation in Bristol, CT: Keith / Katie**

- Keith to organize details with Eric and Morin Corp.
- Keith and Katie to prepare flyer.
- Status of food / caterer – Katie?
- Katie to find and contact local hotel(s) for overnights and costs.
- Topics of discussion to be horizontal panels, hidden fasteners, single skin, and welded corners
- Session to start at 2:00 PM with a plant tour, which will last an hour and ends at 5:00 PM.
- This flyer should be done by the September 18th so we can hand out.

ACTION:

- Local hotels Katie found are The Clarion & Holiday Inn. Katie to get details on cost/location over to Keith.

- Keith to send over copy of flyer to Katie, so that she can post a link on our website in our schedule of events.

4. Website Update: Katie

- Where are we with posting members and their contact information?
- Where are we with separate newsletter link on home page? Create a button just like the national website.
- Update our schedule and revise September meeting and November training details.

ACTION:

- Katie to remove the newsletters from our Chapter News section, as we now have them on our new Newsletter page!

5. Nominations for MBCEA-NEC Board: Keith / Pat to assist

- Send forms out for nominations before September meeting – Keith has list.

ACTION:

- Keith wants to call people to see if we can put together a committee.
- We would like to announce this at our September meeting.
- Would be great if we could have this put together by the end of September.

6. Recruitment New Chapter Members: Bob and Keith

- Any new potential members?

ACTION:

7. Mailing list: Katie

- As the saga of Shoes continues, Katie is awaiting the complete list from Jeff?

ACTION:

- Jeff faxed over the list during the conference call.

8. Schedule: Marty

- We had discussed having the MBCEA display board and a small table. It will include our video, applications, and safety information available at all chapter meetings / events.
- Discussion 2009 events, programs, ideas, are we doing F-1 in January, (2) fun events and training / educational meetings:

2008/2009 SCHEDULE:

- October 16th: Board Meeting – Teleconference?
- October 23rd - 25th: National Conference Biloxi, Mississippi at Beau Rivage
- November 20th: Chapter Meeting / Training: Morin Corporation-Bristol, CT
- December 18th: Board Meeting Teleconference
- January 15th, 2009: Fun Event needed
- February 19th, 2009: Board Meeting
- March 19th, 2009: Technical or educational meeting
- April 16th, 2009: Board Meeting
- May 21st, 2009: Technical or educational meeting
- June 18th, 2009: Board Meeting
- July 16th, 2009: Projected date of Golf Outing

ACTION:

- There is a Bruins game on January 15th. Alan will find out details in the mean time, and bring them to our Sept. 18th meeting.
- It was also discussed to go to Foxwoods Casino, with a topic of interest meeting. Alan will check on Foxwoods also.
- Fun events & 2009 schedule will be further discussed at our Sept. meeting.

NEW BUSINESS:

- **Newsletter: (topic didn't make it on the agenda)**

ACTION:

- We should start working on the newsletters as soon as possible after the Sept. 18th meeting.
- It would be great if this could be done by October 1st.
- Everyone needs to pitch in to think of some articles.
- Newsletter format will be like National's, so that we can email the letter instead of printing/mailing.

ADJOURN: Alan made a motion to adjourn the meeting. John seconded the motion. *Adjourn 5:30.*



2008 CALENDER OF EVENTS

July 17, 2008
Annual Golf Outing
Falmouth Country Club
Falmouth, MA

August 21, 2008
Board Meeting - Teleconference

September 18, 2008
Chapter Meeting – LEED Conference
Holiday Inn Select
Woburn, MA

October 16, 2008
Board Meeting – Teleconference

October 23rd - 25th, 2008
National Conference Biloxi, Mississippi at Beau Rivage

November 20, 2008
Chapter Meeting - Horizontal Panel Product and Training
Morin Corporation
Bristol, CT

December 18, 2008
Board Meeting - Teleconference