



**Board Meeting Conference Call  
December 21<sup>st</sup>, 2011**

**OFFICIAL MEETING MINUTES**

**(Please note items requiring ACTION are in red.)**

**1. Call to Order:**

President Ray Barbieri calls to order the meeting of the MBCEA-NEC board at 4:34 pm.

**2. Roll Call:**

*Present:* Ray Barbieri (RB), Keith Wentworth (KW), Lori Reynolds Morrow (LRM), Steve Webster (SW), John Iveson (JI), Marty Barnes (MB); Peter Flewelling (PF)

*Absent:* Pat Riess (PR), John Nicholson (JN)

**3. Anti Trust Statement:**

RB acknowledges the Anti-Trust Statement. The Board accepts unanimously.

**4. Approval of Minutes from Last Meeting:**

Minutes of the November 10th, 2011 meeting were reviewed and approved.

- MB made a motion to accept the minutes. JI seconded the motion. All in favor.

**5. Financial Report:**

- Checkbook activity as reported in Treasurer's report distributed at this meeting.
- KW makes the motion to accept the Treasurer's Report; PF seconds the motion.
- Treasurer's Report accepted unanimously.

**6. Business to Discuss:**

**A. MBCEA-NEC Committees and Chair Reports:**

- **Membership Services & Benefits/Education/Training:**
  - Keith Wentworth– Chair; John Iveson
  - Nothing to report.
- **Membership Recruitment/ Marketing/ Public Relations:**
  - Lori Reynolds Morrow (LRM) – Chair; John Iveson (JI)
  - JI reports: visited CWB; called DR Poulin, no response yet; Joe Grenier not yet seen. LRM reports dropped off flyers at Allied Construction in CT and Forish Construction in MA.
  - MB suggests sending a cover letter to Grenier along with membership app.
- **Executive Finance/Fund Raising/Grants/Strategic Planning:**
  - John Nicholson – Chair; Ray Barbieri, Marty Barnes, LRM to assist on Fund Raising
  - Nothing to report.
- **Golf Tournament Committee: (Jeff Mullaney-Chair, Ray Barbieri, Marty Barnes, Keith Wentworth)**
  - North Conway is out due to the fact that they will not hold a shotgun start.
  - RJB to continue to research courses in the greater Springfield, MA metro area, i.e. East Mountain or Shaker Farms in Westfield, MA
  - And consider returning to Bethlehem, NH for 2013.

**B. Newsletter:**

- We received the template for the newsletter from Alan Nunes and the format is Microsoft Publisher. MB thought that his office may have this and he would inquire of Katie if she is available to start this.

**C. Schedule - 2011 Schedule of Events**

- December 15<sup>th</sup>: Conference call at 4:30pm
  - Board of Directors to review 2012 calendar and present Topics.
  - RJB/LRM to confirm January 19<sup>th</sup> bowling night at Pinz.

**D. Review 2012 Schedule of Events:**

- Location for CPR Class on 3.15.12 in Marlborough, MA needs to be LRM confirmed.
- May 17<sup>th</sup> Topic suggested: Fire Resistive Metal Panels – and location needs to be confirmed.

**E. Website Updates (Board Members and RB take note)**

- Bios still need to be completed by board members for posting.
- RB to do new president's letter.
- Need to remove KW former pres letter.

**F. National Updates:**

- **Apprenticeship Program:** nothing new to report.
- SW reports that the MBI Training Series is pending funding at this time.
- **2011/2012 MBCEA National Convention**
  - Considering mid-May timing with strategy to keep it calendar opposite from Metalcon
  - Houston, TX

**G. OLD/NEW BUSINESS:**

- Action complete: The mid-Atlantic chapter asked RJB for direction regarding interest from some in NY state. RJB states the following, "we feel that the attending member should choose what chapter he or she wants to attend. We do not want to assign a chapter that may be inconvenient for a member therefore causing he or she not to go to any meetings and possibly jeopardize their future membership."
- Follow-up: TO DO: Present Alan Nunes with a thank you gift at Pinz Bowling event January 19<sup>th</sup> for his service and commitment to the board and our association.
- Follow-up: RB states that he has not yet heard that this Foundation has been set up yet. TO DO: The Board is to designate a donation to the Foundation created in Tim Seyler's wife's memory.
- MA Sheet Metal Licensing for Metal Building Roofs: MB reports on the following:
  - He will confirm time for the meeting on January 9<sup>th</sup>.
  - MB heard a story that a builder from CT went to MA, took the exam and passed, bizarre. RB wants to know who this was.
  - MB relates his story of yet another jobsite visit from authorities.
  - SW restates our goal of wanting the License Board to write an exclusion for our industry.
  - Letters of support from PEMB (EMB) manufacturers and our attendance at the next meeting are critical.

**ADJOURN:** Being as there was no additional business to come before the board, the meeting was adjourned at 5:07pm.

Minutes respectfully submitted by: Lori Reynolds Morrow



## 2012 Calendar of Events (tentative dates)

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**January 19<sup>th</sup>, 2012**  
**Bowling Night for Charity – PinZ, Milford, MA**

**February 16<sup>th</sup>, 2012**  
**Board Meeting – TBD**

**March 15<sup>th</sup>, 2012**  
**CPR Class**  
**Marlborough, MA (Venue TBD)**

**April 19<sup>th</sup>, 2012**  
**Board Meeting – TBD**

**May 17<sup>th</sup>, 2012**  
**Fire-Resistive Metal Panels**  
**Location: TBD**

**June 21<sup>st</sup>, 2012**  
**Board Meeting – TBD**

**July 19<sup>th</sup>, 2012**  
**22<sup>nd</sup> Annual Golf Outing – Greater Springfield, MA Area**  
**Course TBD**

**August 16<sup>th</sup>, 2012**  
**Board Meeting - TBD**

**September 20<sup>th</sup>, 2012**  
**Chapter Dinner Meeting**

**October 18<sup>th</sup>, 2012**  
**Board Meeting – TBD**

**November 15<sup>th</sup>, 2012**  
**Chapter Dinner Meeting**

**December 20<sup>th</sup>, 2012**  
**Board Meeting – TBD**