



**Board Meeting
Pinz – Milford, MA
January 20th, 2011**

OFFICIAL MEETING MINUTES

1. Call to Order:

Keith W. called to order the meeting of the MBCEA-NEC board at 4:19 pm.

2. Roll Call:

In attendance: Peter Flewelling, Marty Barnes, Ray Barbieri, John Nicholson, Keith Wentworth, John Iveson, Dave Taylor, Lori Morrow, Alan Nunes, Steve Webster, Jeff Mullaney

Not in attendance: *Pat Riess is on a temporary leave of absence.*

3. Anti-Trust Statement:

Keith W. read the Anti-Trust Statement Acknowledgement and was acknowledged by all present.

4. Approval of Minutes from Last Meeting:

Minutes of the December 28th board meeting were reviewed and accepted as distributed.

- Ray Barbieri made a motion to accept the minutes. Keith Wentworth seconded the motion.

5. Financial Report:

- Checkbook balance and activity are discussed.
- John Nicholson acknowledges he sent copy of approved budget to Angela at National.

6. Business to Discuss:

A. By-Laws:

- By-laws still need to be incorporated into book.
- Changes sent by Tim Barnes discussed and accepted with the exception of the 501(c) (3) vs. 501 (c) (6) change.
- Resolution letter signed by all board members accepting By-laws
- Betsy faxed Tim Barnes the IRS letter indicating the 501 (c) (6) status and a request to verify that the change that he recommended for filing status be reviewed against it.

12/28/10 Update

- Keith has followed up with Tim Barnes and an email re: discussion has been sent.

1/20/2011 Update

- Minutes state that By-Laws have been distributed.

ACTION:

- Letter to the IRS re: tax exemption code to originate with John Nicholson.
 - Action taken: Nicholson has sent letter to Barbieri.
- Changes recommended by Tim Barnes need to be made to by-laws
- By-laws need to be put on website as soon as they are put in corporate book.

B. Website Update:

- Domain name is as of January 28th updated and renewed to January 2013.
- Board Member page has been updated.
- Bios still need to be completed by board members and posted on website.

ACTION:

- When completed, board member profiles will need to be added to website.
- Add 1/20/11 minutes, once approved.
- Ray to compose the new president's letter to be posted.

C. Newsletter

- Alan to update Golf Tournament information and upcoming events for next issue.

ACTION

- Alan is making progress.
- Alan to write announcement in newsletter of "passing of the gavel" to occur at our May 2011 meeting with the swearing in of our new president, Ray Barbieri.

D. Managing Director

- Lori will be assisting with the minutes and "mentoring" Katie who will continue to work on a part-time basis

E. Schedule:

February 17th, 2011 Board Meeting

- Conference Call
- Keith has given Reynolds-Morrow the admin codes to set this up on the agreed upon date and time.

March 24th, 2011 Chapter Training Event

- TOPIC: Crane signals and rigging in response to the new Federal law effective November 8th, 2010.
- Location: Board discussed and favorite is Holiday Inn – Marlborough, MA

ACTION:

- Marty and Ray will look into setting up the program
- Katie and Lori to work on reserving the date and ask to review contract from property.

2011 Schedule of Events

- Still need topics and locations for the remainder of the year.

ACTION:

- Ray re-distributed copies of "Topics for Upcoming Meetings" and asks that board members return their TOP THREE to him in two weeks.

Golf Tournament:

- Location still not determined for July Golf Tournament – now between Hyannis or North Conway. Nunes and Barbieri presented options at other courses: Nunes in RI and Barbieri in western MA.
- Goal is to keep costs at \$100 all inclusive.

ACTION:

- shoot for sending out "Save The Date" by end of February.

- Mullaney to research and compare hotels and offerings at Hyannis and North Conway.

F. MBCEA-NEC Committees:

- Ray will ask current members if they are interested in joining one.
- **Membership Services & Benefits/Education/Training:**
 - Keith – Chair; John Iveson and Dave Taylor
- **Membership Recruitment/ Marketing/ Public Relations:**
 - Lori – Chair; Alan Nunes, Peter Flewelling
- **Executive Finance/Fund Raising/Grants/Strategic Planning:**
 - John Nicholson – Chair; Ray Barbieri, Marty Barnes
 - Lori to assist on Fund Raising
- **Committees members:**
 - Ray to make announcement.

G. National Committee: Steve Webster, Ray Barbieri and Marty Barnes (Pat Riess to be approached for work on this committee)

i. Apprenticeship Program

•

ii. 2011 Nation Convention

- February 24-26 at the Hilton in the Walt Disney World Resort, in Orlando, FL.
- Ray, Marty, Steve and Keith are attending.

NEW BUSINESS:

- Ray B and John N – strategic planning to be distributed for comment from the board.
- DVD – needs teacher's manual and curriculum.

Outgoing President Keith Wentworth's To Do List:

- Send Ray, Katie and Lori info on our Gmail account and Google docs
- Send Sturbridge and Marlborough property info to Katie and Lori

ADJOURN: Being as there was no additional business to come before the board, the meeting was adjourned at 5:32pm

Minutes submitted by: Lori Reynolds Morrow



2011 CALENDER OF EVENTS

January 20th, 2011
Bowling Night for Charity – PinZ, Milford, MA

February 17th, 2011
Board Meeting – Conference Call

February 24th- 26th, 2011
National Conference – Orlando, FL

March 24th, 2011
Crane Signals & Rigging Training Seminar – Location TBD

April 21st, 2011
Board Meeting – Location TBD

May 19th, 2011
Chapter Dinner Meeting – Location TBD

June 16th, 2011
Board Meeting – Location TBD

July 21st, 2011
21st Annual Golf Outing – Location TBD

August 18th, 2011
Board Meeting – Location TBD

September 15th, 2011
Chapter Dinner Meeting – Location TBD

October 20th, 2011

Board Meeting – Location TBD

November 17th, 2011

Training Seminar– Location TBD

December 15th, 2011

Board Meeting – Location TBD