



**Board Meeting  
Conference Call  
September 15, 2010**

**OFFICIAL MEETING MINUTES**

**1. Call to Order:**

Keith W. called to order the meeting of the MBCEA-NEC board at 4:35 pm.

**2. Roll Call:**

In attendance: Peter Flewelling, Al Nunes, Bob Fisette, Marty Barnes, Keith Wentworth, Ray Barbieri, John Nicholson

Not in attendance: Dave Taylor, Steve Webster. *Pat Riess has taken a temporary leave of absence.*

**3. Anti-Trust Statement:**

Keith W. read the Anti-Trust Statement Acknowledgement and was acknowledged by all present.

**4. Approval of Minutes from Last Meeting:**

Minutes of the August 26th board meeting were reviewed and accepted as distributed.

- John Nicholson made a motion to accept the minutes. Alan Nunes seconded the motion.

**5. Financial Report:**

**6. Business to Discuss:**

**A. By-Laws:**

- By-laws still need to be incorporated into book.
- Changes sent by Tim Barnes discussed and accepted with the exception of the 501(c) (3) vs. 501 (c) (6) change.
- Resolution letter signed by all board members accepting By-laws
- Betsy faxed Tim Barnes the IRS letter indicating the 501 (c) (6) status and a request to verify that the change that he recommended for filing status be reviewed against it.

**09/15/10 Update**

- Keith to follow up with Tim Barnes

**ACTION:**

- Tim Barnes will need to be contacted by Keith to get status.
- Changes recommended by Tim Barnes need to be made to by-laws
- By-laws need to be put on website as soon as they are put in corporate book.

**B. Website Update:**

- All Updated, including contacts, except for today's information

- Bios still need to be completed by board members and posted on website

**ACTION:**

- When completed board profiles will need to be added to website.

**C. Newsletter**

- Alan to update Golf Tournament information and upcoming events

**ACTION**

- Keith will send Alan current information

**D. New Managing Director**

- Katie will work on a part-time basis
- Keith will see if Dave would like the position.

**E. Schedule:**

**October 14, 2010 - Condensation/HVAC Design (Venting Metal Buildings)**

- Speaker will be William Lotz, PE
- Format will be: Board Mtg 4-5, Social Hr 5-6, Dinner 6-7, Speaker 7-9.
- \$50 for Members and \$60 for Non-Members.
- Meeting will be held at Warren's Lobster House, Kittery ME
- Hotel Accommodation at Holiday Inn, Portsmouth NH at \$119/night

**ACTION**

- Will need to locate a podium and microphone if desired for presenter
- Katie will put together a draft of the flyer

**November 4<sup>th</sup> Training**

- Speaker will be Art Hance.

**ACTION:**

- Katie will contact Holiday Inn for dinner menu
- Keith to contact Angela about info used at Nation conference for flyer
- Katie to draft flyer

**December 16<sup>th</sup> Board Meeting**

- Bob suggested the Wild Woods Steakhouse in Marlboro.
- It was decided that Spouses would not be invited.

**ACTION:**

- Board members should look at dinner menu, which can be found at [www.wildwoodsteakhouse.com/OurMenu.htm](http://www.wildwoodsteakhouse.com/OurMenu.htm)

**2011 Schedule of Events**

- Dates have been chosen, but need topics and locations.
- Location still not determined for July Golf Tournament

**ACTION:**

- Bob will send list of topics for discussion at next meeting.
- Each board member to look for golf courses in their own location (taking into consideration cost and nightlife) and bring suggestions to next meeting.

**F. MBCEA-NEC Committees:**

- **Membership Services & Benefits/Education/Training: Bob Fiset and John Iveson**

- No update
- **Membership Recruitment/ Marketing/ Public Relations: Peter Flewelling and Alan Nunes.**
  - No update
- **Executive Finance/Fund Raising/Grants/Strategic Planning: Ray Barbieri and John Nicholson.**
  - No update
- **National Liaison: Marty**
  - i. AIA program
    - Two 1-hour webinars are trying to be set up.
    - Keith will send the board information.
  - ii. Apprenticeship Program
    - MMS Northeast is the first to be enrolled in the State of New Hampshire.
  - iii. 2011 Nation Convention
    - February 24-26 at the Hilton in the Walt Disney World Resort, in Orlando, FL. More information to follow.
- **Committees members:** Keith.
  - Dave Taylor is also interested and willing.

**NEW BUSINESS:**

**Jack Dyer**

- Donation of \$100 will be made from MBCEA-NEC.

**2011-2010 President:**

- Ray was suggested for new President if Lori comes back to help.
- Keith may be able to stay on as President.

**ADJOURN:** Being as there was no additional business to come before the board, the meeting was adjourned at 5:30 pm.

Minutes submitted by: Katie Vecchione



## 2010 CALENDER OF EVENTS

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**January 21<sup>st</sup>, 2010**  
**Bowling Night for Charity – PinZ, Milford, MA**

**February 18<sup>th</sup>, 2010**  
**Board Meeting – Conference Call**

**March 18<sup>th</sup>, 2010**  
**Welding Demo – Arc Source, Seabrook, NH**

**April 15<sup>th</sup>, 2010**  
**Board Meeting – All Stars, Marlborough, MA**

**May 20<sup>th</sup>, 2010**  
**Chapter Dinner Meeting - Solar Panel Applications**  
**Holiday Inn, Marlborough, MA**

**June 17<sup>th</sup>, 2010**  
**Board Meeting – All Stars, Marlborough, MA**

**July 15<sup>th</sup>, 2010**  
**20<sup>th</sup> Annual Golf Outing – Falmouth Country Club**

**August 12<sup>th</sup>, 2010**  
**Board Meeting – Conference Call**

**September 16<sup>th</sup>, 2010**  
**Condensation/HVAC (Venting Metal Buildings) Chapter Dinner Meeting**  
**– Warren’s Lobster House, Kittery ME**

**October 21<sup>st</sup>, 2010**  
**Board Meeting – Location TBD**

**November 18<sup>th</sup>, 2010**  
**Fall Protection/Insulation Training – Location TBD**

**December 16<sup>th</sup>, 2010**  
**Board Meeting – Location TBD**