



# MBCEA-MAD

Metal Building Contractors & Erectors Association  
Mid-Atlantic Division

## Meeting Minutes

**Date:** Tuesday, May 6th, 2008, 2:00 PM

**Location:** Conference Call

**1) Attendees:**

Absent	Gary Smith – Thomas Phoenix	(Current President)
	Tim Clark – Zartman Construction Co.	(President-Elect)
	Brad Yocum – Nucor Building Systems	(Treasurer)
	Raelene Hachkowski – Martin Construction	(Secretary)
	Art Hance – Hance Construction Co.	(Director)
	Barry Zepp – Martin Construction	(Director)
Absent	Scott Dietrich – Miller Buildings	(Director)
Absent	Bruno Reich – Famous Buildings	(Director)

**2) Meeting Called to Order at 2:00 pm**

a. Tim opened the meeting by reading the Mission Statement & Anti-trust statement.

**3) Reviewed last meeting minutes**

a. Raelene read meeting minutes from April 15 meeting.  
b. Minutes were accepted.

**4) Treasurers Report**

a. Outstanding balances from September 27<sup>th</sup> Training event (\$60 for Tom Carney of Nucor and \$180 for 3 people from Famous Buildings).  
b. Current checkbook balance \$11,521.48.  
i. April costs \$0  
1. May income: golf outing so far: \$4250  
ii. Annual membership fees missing (as of April 21) from the following members:  
1. Smith Wimer, Inc.  
2. Pravco, Inc.  
3. Metallic Building Company  
4. Famous Buildings  
c. Treasurer's report accepted.

## Old Business

**5) Website-**

a. Up-to-date with golf outing forms.  
b. Need quotes about past events from attendees to post on site.  
c. Anything else missed?  
i. Biography and photo  
1. Bruno  
2. Raelene  
ii. Need photos of December event to post (Harley Tour and Dinner)

## New Business

### 8) 2008 Tentative Training/Event Schedule

- a. April 18, 2008 7:30-4:00 FILLED, need to establish 2<sup>nd</sup> & 3<sup>rd</sup> date and locations
  - i. Event: Equipment Training (Manlift and Forklift)
  - ii. Location: Thomas Phoenix Office
  - iii. Trainer: Sean Smith
  - iv. Organizers: **Gary** and Karen
  
- b. May 29<sup>th</sup> 2008 Thursday
  - i. Event: Golf Outing
  - ii. Location: Bella Vista
  - iii. Organizers: Brad and Scott
  - iv. Sponsors:
    1. Event: Therm-All: PAID
    2. Putting Contest: Nucor
    3. **Holes:**
      - a. JF Associates-PAID
      - b. Miller Buildings-PAID
      - c. State Laminating-PAID
      - d. TPI-PAID
      - e. Able Equipment
      - f. Kaplin Stewart-checks in the mail
      - g. Hance Construction
      - h. Butler?
    4. **Bagged Lunch**-Craig Olfason of American Buildings?
    5. **Dinner Sponsor?**
  - v. **Signs for sponsors? When does Gary need final list and logos?**
  - vi. **Players:**
    1. Martin Const-1
    2. Mike Rauch-1
    3. Allentown A&E-4
    4. Thermall-4 PAID
    5. Zartman-2 PAID/1 Unpaid
    6. Miller Buildings-4 PAID
    7. Able Equipment 4
    8. TPI-4 PAID
    9. Hance Construction-4 or 8
    10. Butler ?
    11. Nucor
    12. State Laminating-Art calling
    13. Dave Cleary?
  - vii. Prizes?
    1. **Vendors donating door prizes?-Gary handling**
    2. **Other prizes? Scott, Brad and Raelene handle.** Therm-All is doing goodie bags.
    3. **Therm-All manning the island?**
  - viii. Raelene e-mail contact list to board and break out so everyone can make phone calls to members/past attendees to remind them about the tournament and get commitments. DONE 5/6/08

- d. July 24, 2008 Thursday Evening
  - i. Event: Dinner meeting with Josh Quinter on Construction Law
    - 1. Topic ideas: Liens, Construction Law, Collections, Worker's Comp, 10% hold retainage, AIA. **Discuss at golf outing.**
    - 2. Barry has been in touch with Josh Quinter (**need to get a brief biography from Josh to put on registration form**).
    - 3. Set cost the same as last year: early bird \$50, member \$60, non-member \$70.
  - ii. Location: Shady Maple, 1324 Main St., East Earl, PA 17519 717-354-8222
    - 1. Booked 4/24/08 (Headcount goal 35-40 min).
    - 2. \$17.81/person (includes tax, beverages and room)
    - 3. 6:00 coffee, 6:30 Dinner (buffet), will have room 'til 9/9:30
  - iii. Organizers: Barry and Tim
- e. October 2008 A Saturday-Update by Art
  - i. Event: Team Building
  - ii. Location: Lehigh Valley Grand Prix ([www.lehighvalleygrandprix.com](http://www.lehighvalleygrandprix.com)), Allentown
  - iii. Organizers: Art and Brad look into this
  - iv. **Set date by May 29<sup>th</sup>**
  - v. Will have all details worked out by May golf outing so we can promote at that event via power point
- f. December 11, 2008 Thursday
  - i. Event: Holiday Social/Casino Night
  - ii. Location: TBD (Art looking into Four Seasons at Allentown Airport)
    - a. **UPDATE 05/12/08: Four Seasons BOOKED on the 11<sup>th</sup>, how about the 10<sup>th</sup>?**
  - iii. Organizers: Tim and Gary
  - iv. Talk of a casino night-gambling with fake money (Bobby K Entertainment, <http://www.bobbyk.com/casino.php>), Tim and Gary will have something together by golf event

## 9) Open Discussion

## 10) Meeting Closed at 3:00 PM

*Next Board Meeting Date: 06/3/08 Time: 2:00 pm Location: Conference Call  
**IF NEEDED May 19 or 20, meeting before golf outing.***

***FYI Tim will be off May 17-May 26***

Respectfully Submitted,  
Raelene Hachkowski  
Secretary